



1307 NE 78th St #B12
Vancouver, WA 98665
(360) 694-8206

New Client Extension Request

Date Requested: _____

By signing and paying the \$50 deposit, I have given Northwest Accounting & Tax Service permission to file an extension for my/our personal 1040 tax return and/or any state tax return I have requested for the 2024 tax year.

1. Northwest Accounting & Tax requires a \$50 deposit that **will** be applied to the tax return price.
2. Northwest Accounting & Tax request a copy of last year's tax return.
3. If I have an ID Pin from IRS, I will provide it to file an extension.
4. State tax return extension requested: _____
5. My appointment is scheduled for: _____
6. I understand failure to contact Northwest Accounting & Tax Service by September 1st, 2025 will result in the \$50 deposit being non-refundable.
7. Northwest Accounting & Tax Service will file the extension on or before April 15th 2025.
8. Northwest Accounting & Tax Service will send you an email confirmation.

I understand that filing an extension is only an extension to file tax return. **It is NOT an extension to pay your taxes.** If I think I will owe any taxes, I understand that IRS will charge penalties (.5% per month until the tax is paid) plus interest (currently 8% annually, compounded daily) until the balance is paid starting on April 15th, 2025.

I know I can make a payment NOW by going to www.irs.gov "Make a Payment". Mark the boxes saying you are paying with an extension. You need to keep proof you making this tax payment.

I understand that failure to file my completed tax return with IRS by 10-15-2025 will result in IRS imposing "Failure to File Penalties" for any balance not paid starting on April 15th, 2025 and it could be 25% of the balance due.

Client Name: _____ Spouse (if Joint) _____

Client SSN: _____ Spouse SSN: _____

Client Birthdate: _____ Spouse Birthdate: _____

Address: _____

Phone Number: _____

Email Address: _____

Signature _____ **Date:** _____

NW Accounting (Internal)

_____ Date: \$50 Fee has been paid

Extension was Filed:

_____ Federal Extension _____ State Extension: _____

_____ Email confirmation was sent to client _____ Confirmation in Client file

Other Notes: